



HOUSING AND URBAN DEVELOPMENT COORDINATING COUNCIL

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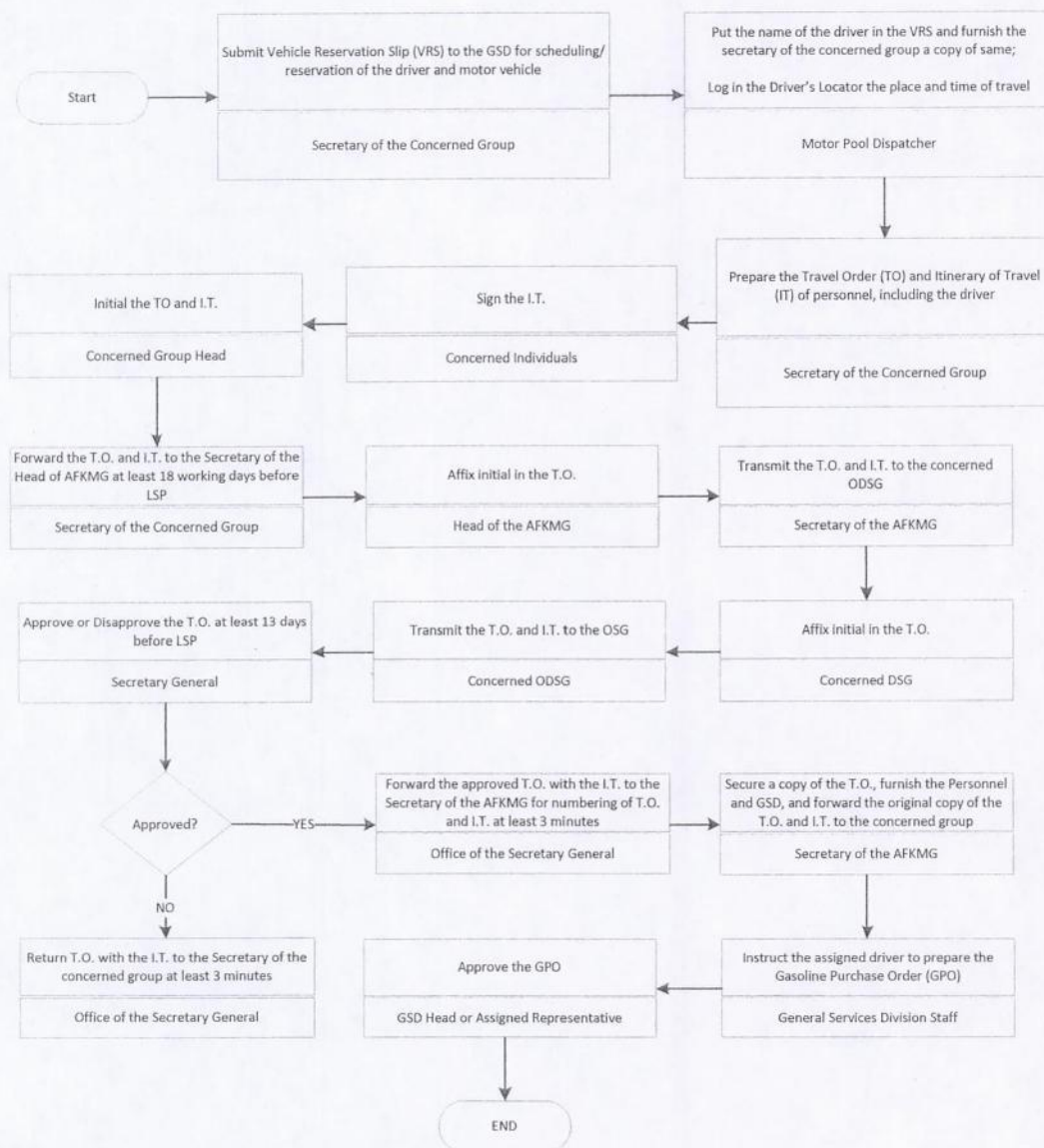
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Effectivity:

MAR 16 2016

ADMINISTRATIVE PROCESS FOR TRAVEL ORDER



Abbreviations:

- AFKMG - Administrative, Finance and Knowledge Management Group
- DSG - Deputy Secretary General
- GSD - General Services Division
- ODSG - Office of the Deputy Secretary General
- OSG - Office of the Secretary General

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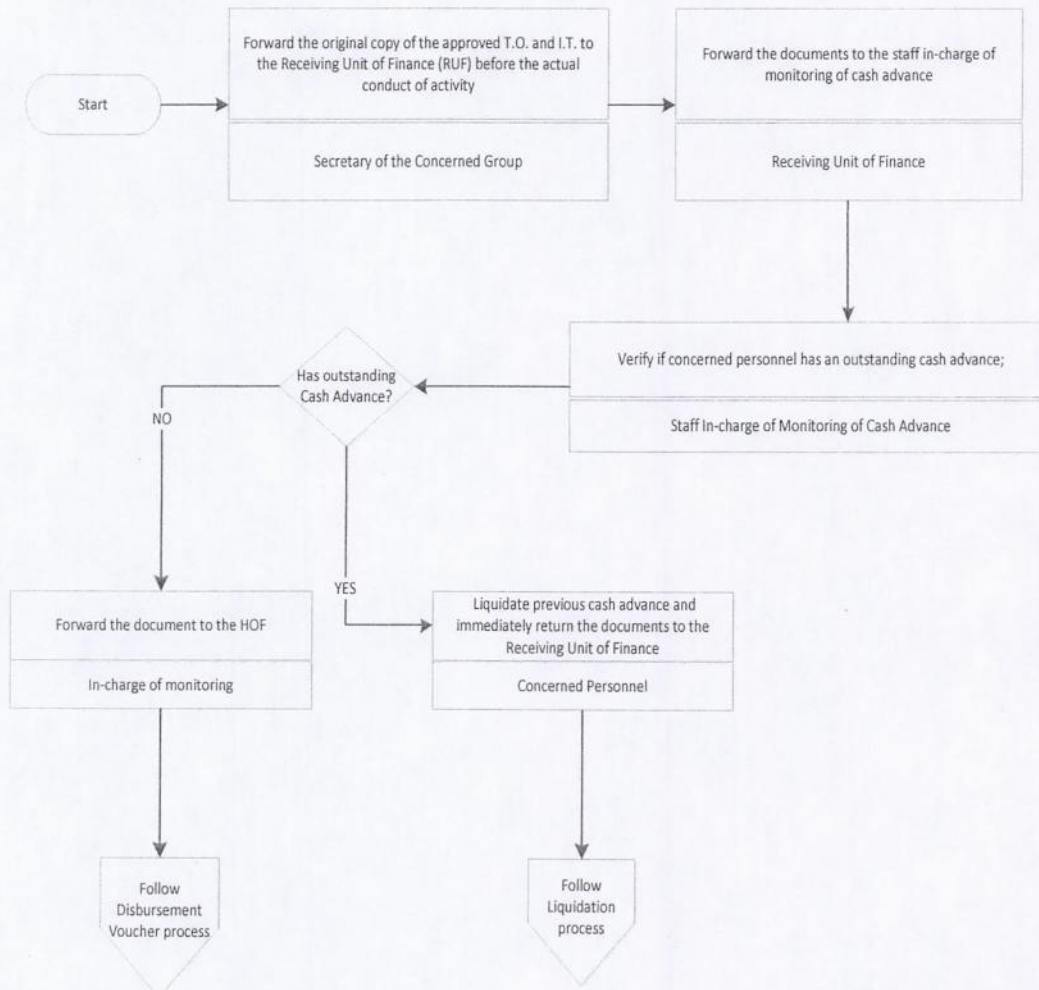
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**ADMINISTRATIVE PROCESS FOR GRANTING
CASH ADVANCE**



Abbreviations:

HOF - Head of Finance

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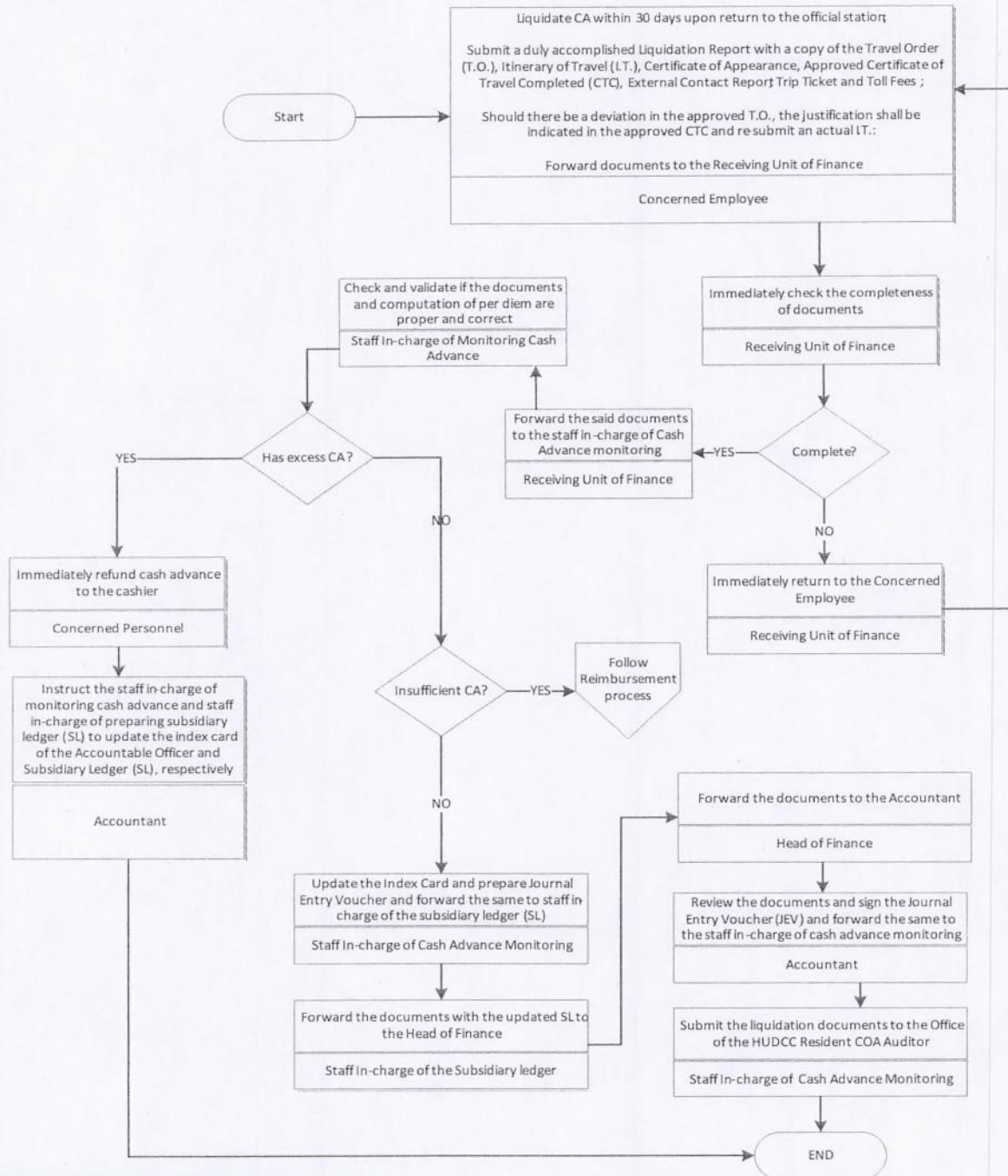
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Administrative Process for Liquidation of Cash Advance (CA)



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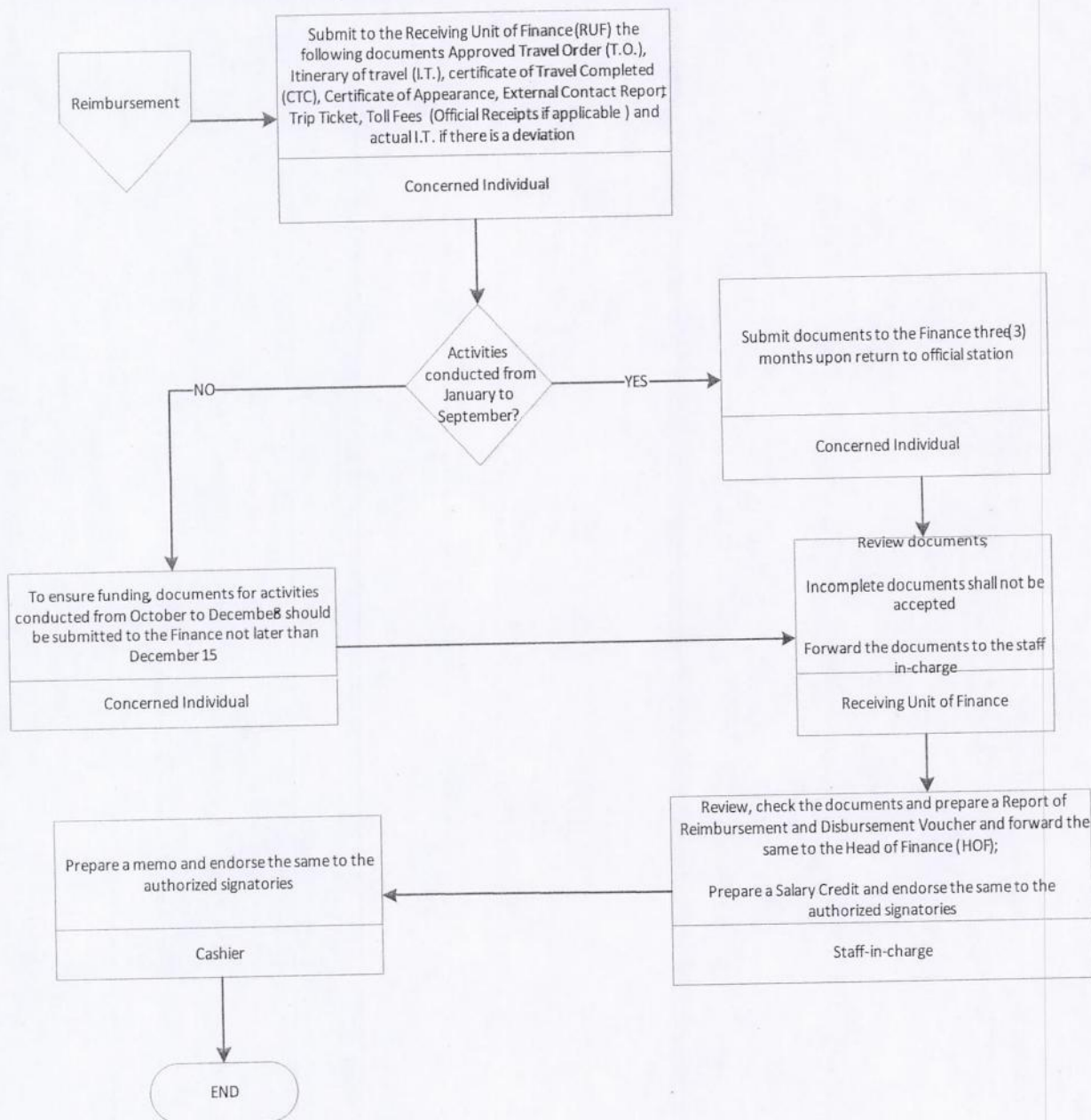
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Administrative Process for Reimbursement of Plane Ticket, Per Diem, Toll Fees and others



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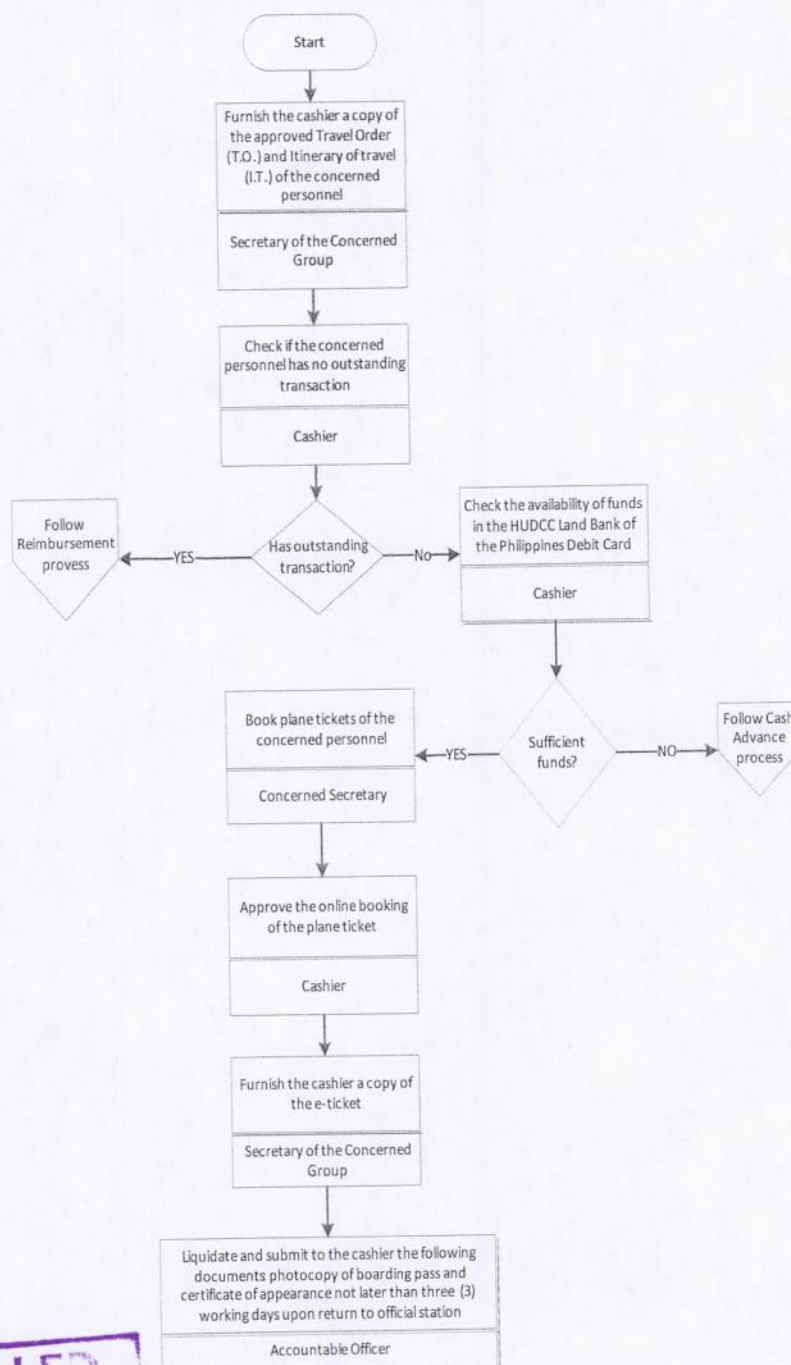
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**ADMINISTRATIVE PROCESS FOR
ON-LINE BOOKING AND LIQUIDATION OF PLANE TICKET**

At least 8 days before LSP



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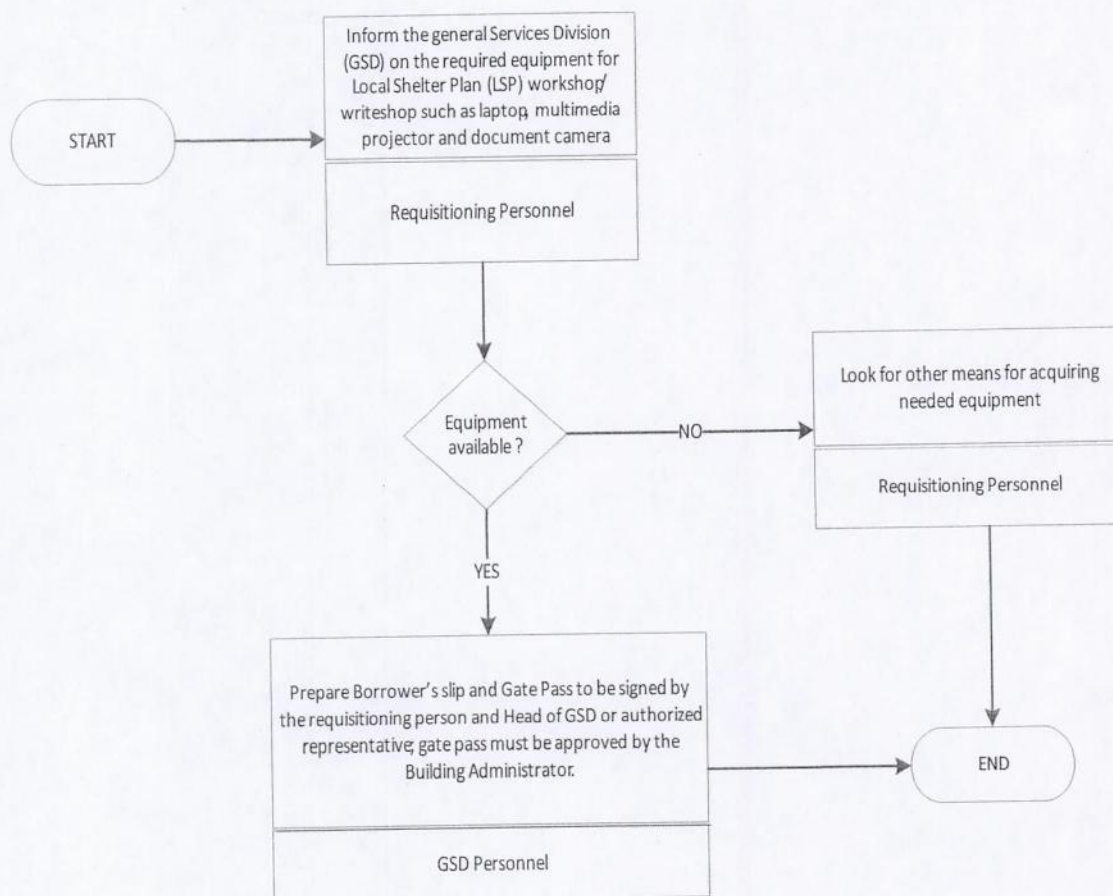
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Administrative Process for Borrower's Slip for Office Equipment



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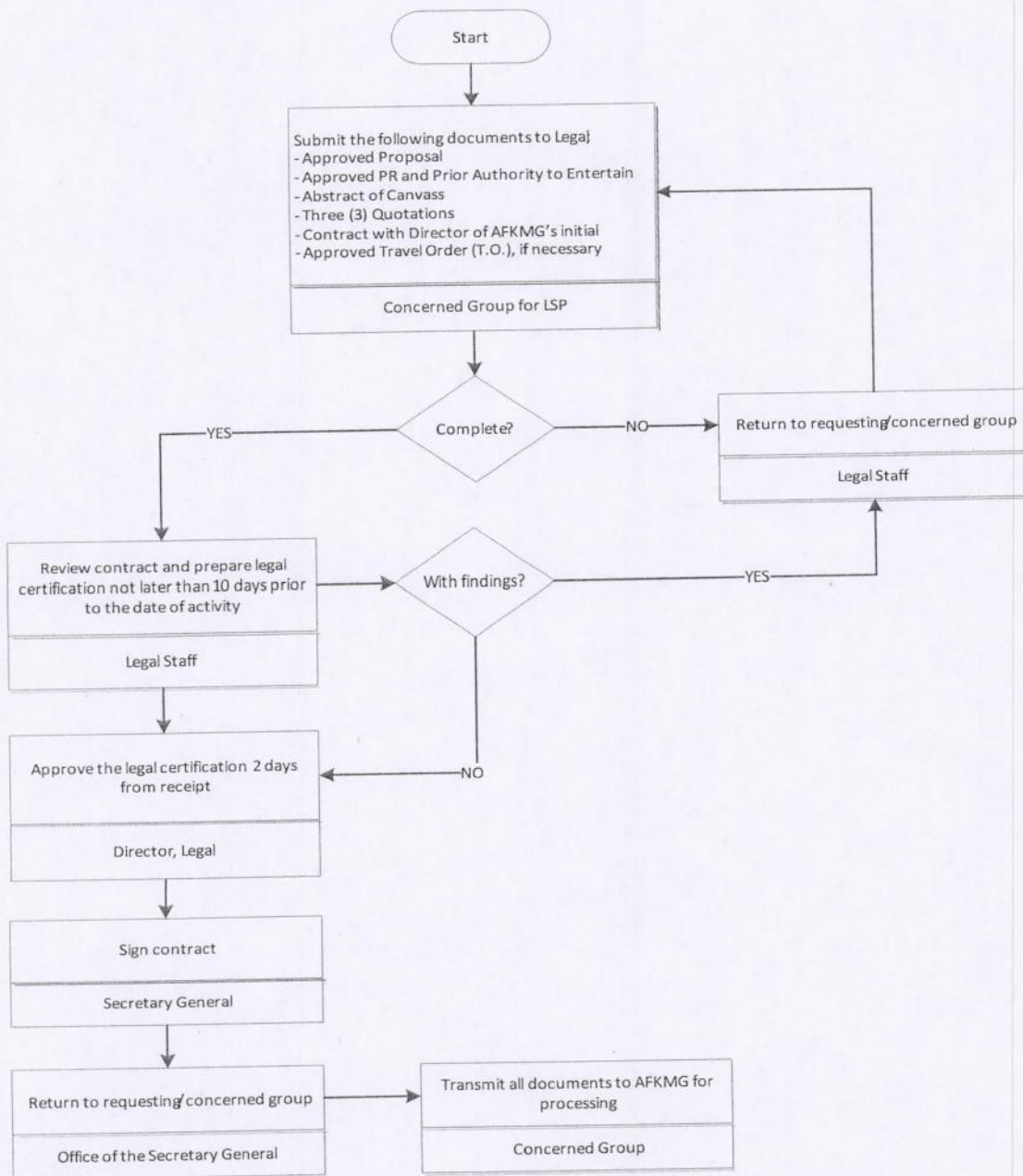
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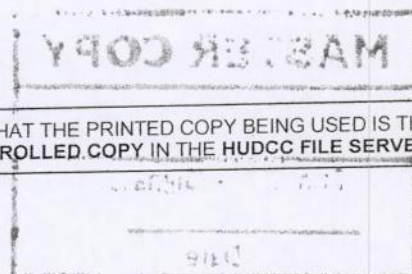
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Process for LSP Contracts



Abbreviations:

AFKMG - Administrative, Finance and Knowledge Management Group
LSP - Local Shelter Plan





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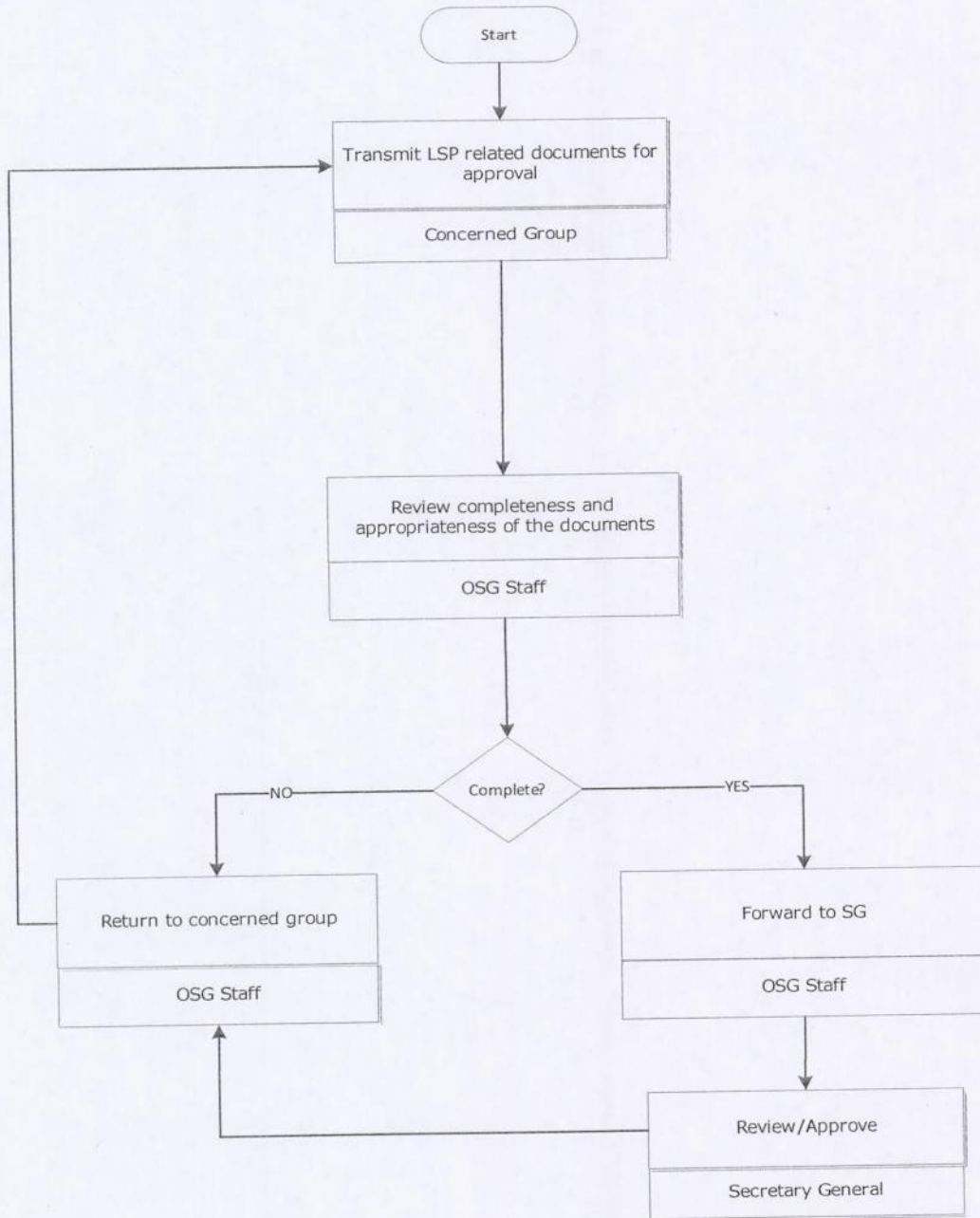
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Executive Office Process for LSP



Abbreviations:

- LSP - Local Shelter Plan
- OSG - Office of the Secretary General
- SG - Secretary General

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